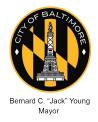


City of Baltimore Department of Public Works Office of Compliance and Laboratories Rm. 227 Ashburton Water Treatment Plant 3001 Druid Park Drive Baltimore, MD 21215 Office: 410-396-0732 Fax: 410-523-9047



Water Meter Downsize Request Form For Meters 2-Inches and Smaller

Property Information

Service Address (number and					
street name): Property Type (Please mark all that is applicable)	Residential	Apartment Single House Duplex Town/Row House			Zip Code:
	Commercial	Describe the type of building (For example, restaurant, office, medical facility, etc.)			
Please answer Yes or No:					
Does building have sprinkler system? Yes / No		Is the building a City Landmark? Yes / No		Is the Building in Historical District? Yes / No	

Owner Information

Name:		Daytime Telephone:	
Street Address:			
City:	State:	Zip Code:	

Water Supply System Information

What size is existing water	
service connection?	
What size is existing water	
main in the street?	
What is the name of street	
existing water main is in?	
Is there an existing	Yes / No
pressure-reducing valve	
on site?	
Is there an existing	Yes / No
booster pump on site?	
Is there an existing check	Yes / No
valve on site?	
Existing water meter size:	
Existing water meter size:	
New water meter size:	

Required Physical Documents

A <u>Master Plumber</u>, <u>registered</u> or <u>licensed</u> in the State of Maryland, must generate a brief certifying letter. The document must state what size meter reduction will be adequate for consumer's needs, that it will be adequate for fire flow requirements, what kind of fire protection system is installed on the property, *if any*, and certifying that the reduced meter size meets all applicable City, State and Federal codes. The certifying letter must also state the actions performed to make the determination. Any permits under the City Building, Fire and Related Codes, or approval to proceed under the City Commission for Historical and Architectural Preservation must be obtained, *if necessary*.

Note:

In some cases, a permit may be required from the City before doing any utility work in the meter vault. If unsure, please call 410-396-4508.

For office use only

Date received:			
Water main street & size:			
Water plat number &			
water zone:			
Approval by:	Signature: Print:		
Approval date:			
Date sent to Customer			
Care Application Section:			
New meter size & meter	motor – Ć		
reduction fee:	meter = \$		
Total paid to City:	Total = \$		